



Agenda:

- ☐ Standesign Project Manager
- ☐ Timeline
- ☐ The included furniture package
- ☐ Order form
- ☐ Print on wall
- ☐ In frame fabric
- ☐ Specifications for print files
- ☐ Handling of your goods
- ☐ Delivery of stand



Standesign Project Manager:



Project Manager:

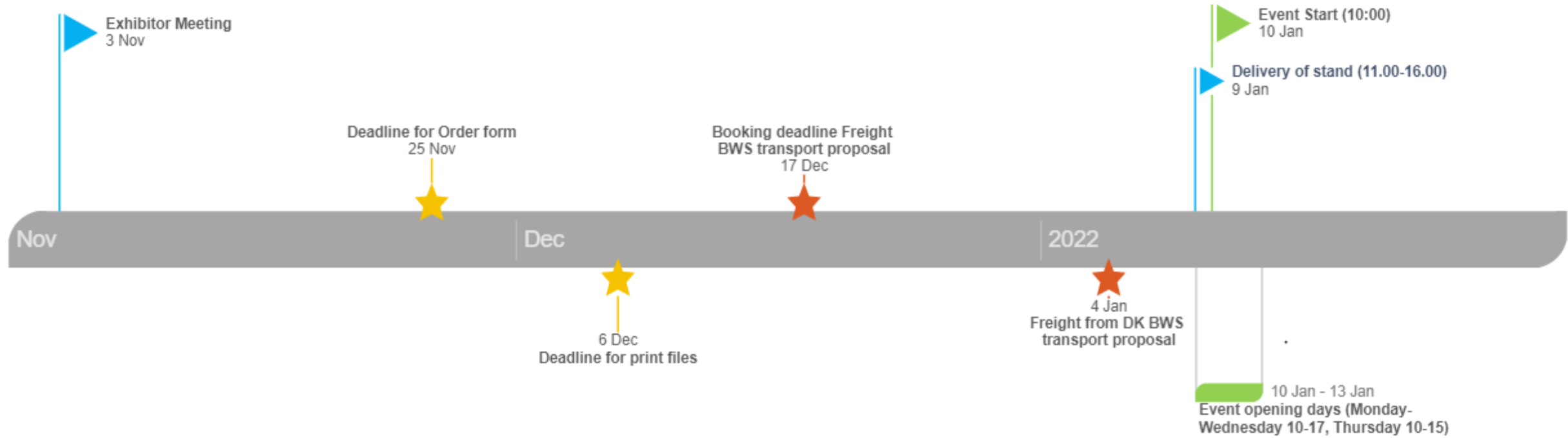
Birger Gaard

E-mail: birger@standesign.dk

Phone: +45 +45 20 40 79 66



Timeline:



Furniture included in your fee

- ❑ 1 x Table (low or tall)
- ❑ 3 x Chairs or bar stools
- ❑ 1 x 230V socket with approx 300W for charging mobile phones, laptops etc.
- ❑ 1 x brochure stand



Order form

- ☐ Please fill out the order form and return by email to: birger@standesign.dk
- ☐ Deadline: 25th of November 2021
- ☐ All Fascia boards will have company names and logos.
- ☐ All Carpets will have company names
- ☐ All texts will be written in vertical letters in same size and font.
- ☐ Remember to indicate the required text for your fascial boards in the order form



Print on wall

- ☐ Print is only one for one time use
- ☐ Visible system
- ☐ TV screens can be mounted on wall



In frame fabric

- ☐ Recommended when having small details
- ☐ No wrinkles
- ☐ Can be reused
- ☐ System not visible, when covering all panels



Graphics

Dimensions:

- ❑ The number of wall panels or m² fabric depends on the size of the wall. Please look in the orderform and drawing for dimensions or feel free to contact the Project manager.

Specifications:

- ❑ Add 7 mm bleed (crop marks must be invisible)
- ❑ All text must be outlined
- ❑ All images must be 100 dpi
- ❑ All logos in EPS or AI file
- ❑ All colors will be printed in CMYK

Print ready pdf's must be sent by www.wetransfer.dk to the Project manager **Monday 6th of December 2021** at the latest

Standesign offers to produce the printing files.

Please order DTP in the order form or ask the Project Manager



Handling of your goods

Standesign can help you handling your own equipment (unpacking and packing)

Must be ordered in advance via the order form

Please indicate estimated hours and provide the following information:

- ☐ Arrival of the goods
- ☐ Amount of crates

Please note: We only empty the crates. We do not assemble your equipment



Delivery of stand

- ❑ Delivery of stand: Sunday 9th of January 12:30 – 15:30
- ❑ All empty goods must be cleared at: 16:30
- ❑ Halls close at: 17:00



