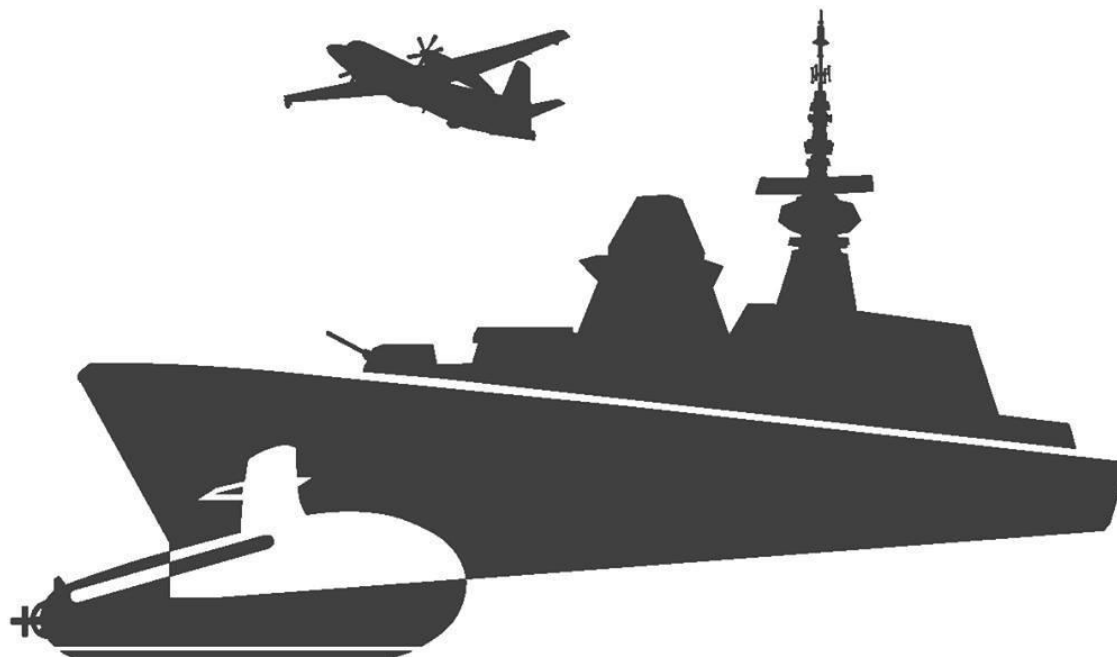


IMDEX 2023 Singapore
3.5.2023 – 5.5.2023



STANDESIGN PROJECT MANAGER

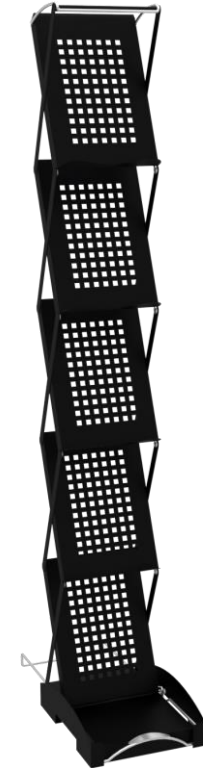


Jacob Justesen
Project Manager
E-mail: jacob.justesen@standesign.dk
Phone: +45 21 55 49 62



FURNITURE INCLUDED IN YOUR FEE

- 1 x Table (low or tall)
- 3 x Chairs or bar chairs
- 1 x Brochure stand
- 1 x 220V with approx. 300 W for charging phone, laptop etc



COMPRESSED FOAM BANNER

Take into consideration that:

- The system is **not** visible
- Print is on foam mounted on frame



GRAPHICS FOR YOUR BOOTH

The number of panels or m² depends on the size of the wall. Please see Drawing and Order Form for dimensions or contact the project manager for details.

Specifications for your print files:

- Add 20 mm bleed (crop marks must be visible)
- All text must be outlined
- All images must be minimum 100 dpi
- All logos in EPS or AI file
- All colors will be printed in CMYK
- Print ready pdf's must be sent by www.wetransfer.com to the project manager

Standesign offers to produce the printing file
Please order DTP in the order form



ORDER FORM

- Please fill out the order form and return by email to:
Jacob.justesen@standesign.dk
- Deadline: 14th of April 2023

Exhibitor Information:	
Company name:	
Company adress:	
Company phone:	
Contact person name:	
Contact person e-mail:	
Contact person phone:	
Invoicing name and reference	
Invoicing e-mail:	

Event Information:	
Name of event:	
Location:	
Date:	Month DD ^{st/nd/rd/th} - DD ^{st/nd/rd/th} YYYY
Booth No.:	Hall xx Booth xx
Deadline for order form:	Month DD ^{st/nd/rd/th} YYYY
Deadline for Print files:	Month DD ^{st/nd/rd/th} YYYY
Freight from DK: (BWS transport proposal)	Month DD ^{st/nd/rd/th} YYYY

Order Form	
Please fill out the order form and return by email to: xxx@standesign.dk no later than the above deadline.	

Would you like to make use of the furniture package consisting of 1 table, 3 chairs, 1 brochure stand and 1 socket 230V which is included in the participation fee?	yes/no

STAND HANDOVER

- Stand handover:
- 2nd of May 2023 between 14.00 - 16.00
(2 pm – 4 pm)

Stands must be completed, and excess products and materials must be removed from all halls no later than **16.00 on Tuesday 2nd of May** – please allow time to load and unload vehicles.

During build up and breakdown, contractors and exhibitors are required to wear build up/breakdown passes and Personal Protective Equipment at all times and to comply with the Health and Safety Regulations of the venue



